

**RULES FOR THE  
EXTRAORDINARY  
GENERAL MEETING OF  
SHAREHOLDERS  
1 DECEMBER 2020 OF  
PT BANK PERMATA Tbk**

Adjusted To The Prevention Of The Covid-19 Virus  
Spread

In connection with the implementation of the Extraordinary General Meeting of Shareholders (“Meeting”) on 1 December 2020, PT Bank Permata Tbk (“Company”) hereby stipulates the Meeting Rules as follows:

## **I. Appeal to Provide Power of Attorney**

1. The Company appeals to the shareholders who are entitled to attend the Meeting which shares included in custody collective of PT Kustodian Sentral Efek Indonesia (“KSEI”), to provide power of attorney to the Securities Administration Bureau (“BAE”), namely PT Raya Saham Registra through the facilities of Electronic General Meeting System KSEI (eASY.KSEI) through link <https://akses.ksei.co.id> which is provided by KSEI as the mechanism of granting power of attorney in electronics in the process the Meeting.
2. The Company appeals to the shareholders which shares are not included in the KSEI custody collective or in script shares to provide power of attorney to BAE, namely PT Raya Saham Registra. The power of attorney, questions form, and voting sheets can be downloaded through link <https://www.permatabank.com/en/tentang-kami/hubungan-investor#!/General-Meeting-of-Shareholders>. The original power of attorney must be received by the Company through BAE having its address at Gedung Plasa Sentral 2nd Floor Jl Jend Sudirman Kav.47-48 Jakarta 12930, Ph. 021-2525666, Fax. 021-2525028, and its scanned version received through the email: [rsrbae@registra.co.id](mailto:rsrbae@registra.co.id), no later than 1 (one) working day before the Meeting date during operational hours.

## **II. Health Protocol Procedures**

1. In the event the shareholders intend to remain present in the Meeting, then the provisions below will apply:
  - a. Shareholder will be asked to fill out the Health Declaration form which can be downloaded at the Company’s website since the 9 November

2020 to be submitted to the Meeting officer before the Meeting is started and shall comply with the health procedures determined by the Meeting organizer.

- b. Shareholders or their proxies identified coming and/or transit from and/or outside the country for the last 14 days before the Meeting are encouraged to provide proxy to present, questions form, and voting to the BAE.
- c. The checking of body temperature of shareholders who attend the Meeting will be carried when entering WTC II Jakarta where the Meeting will be held, shareholders or its proxy with 37.5 ° C body temperature is not allowed to enter the Meeting venue by the building management and encouraged to provide proxy to present, questions form, and voting to BAE and immediately checked himself in the nearby health facilities. Our officers will help the shareholders prohibited the by the building management to enter the Meeting venue, to provide power of attorney to present, questions form, and voting to the BAE.
- d. For shareholders who pass the examination of body temperature is still required to submit a Health Declaration form prior to registration to the BAE. In case several points in the Health Declaration form are not fulfilled, then the shareholders or its proxy are prohibited to attend the Meeting and encouraged to provide power of attorney to present, questions form, and voting to the BAE.
- e. In case the shareholders or its proxy is declared safe to attend the Meeting, shareholders are still offered to provide power of attorney to present and voting to the BAE so that shareholders no need to be present in the Meeting in accordance with the Covid-19 virus prevention protocol.
- f. In order to meet the physical distancing protocol, the Company will provide dedicated room for shareholders which is equipped with the video conferencing facility where shareholders be able to see, hear,

give questions, and vote during the Meeting with regard to the physical distancing protocol.

- g. The Company will provide a mask for the shareholders or its proxy who are present. All shareholders or its proxy are required to wear a mask during the Meeting and while in the Meeting venue.
- h. The Company will provide hand sanitizer for shareholders or its proxy, which are placed in several areas around the Meeting venue.
- i. Shareholders or its proxy are not allowed to shake hands or making physical contact with other shareholder, members of the Board of Directors and members of the Board of Commissioners of the Company present in the Meeting, Meeting officials as well as any other person who attended the Meeting.
- j. Shareholders or its proxy are expected to keep safe distance with other people at least 1.5 meters.

### **III. Implementation of the Meeting**

- 1. For shareholders who will physically present in the Meeting will be enforced strict Covid-19 handling protocols, referring to provisions in the roman number II above.
- 2. The Meeting will be held at WTC II, 30th Floor and Mezzanine. The Chairperson of the Meeting, the Management, Notary, and BAE will be on the 30th Floor of WTC to organize the Meeting.
- 3. Shareholders present in the Meeting will be placed in Mezanine, where shareholders can follow the process of the Meeting through video conference.
- 4. Referring to Article 8 paragraph 6 Otoritas Jasa Keuangan Regulation number 16/POJK.04/2020 on the Implementation of the General Meeting of Shareholders of the Public Company, the Meeting will be organized as efficiently as possible with the discussion as follows:
  - a. Opening.
  - b. Attendance quorum determination.

- c. Discussion on questions or opinions submitted by shareholders or its proxy submitted electronically on each agenda.
  - d. Voting for each agenda based on quorum.
  - e. Closing.
5. Notary assisted by the BAE will perform checks and calculations of voting for each Meeting agenda.
  6. For any questions can be submitted via email [rups@permatatabank.co.id](mailto:rups@permatatabank.co.id).

#### **IV. Rules when the Meeting is Proceed**

1. The Meeting will be conducted in Indonesian language.
2. The Chairman of the Meeting is presiding over the Meeting. To ensure smooth execution of the Meeting, the Chairman is entitled to determine any procedural details of the Meeting which are not regulated by the Rules of the Meeting.
3. The Meeting will be chaired by one member of the Board of Commissioners appointed by the Board of Commissioners.
4. The Chairman of the Meeting is entitled to ask those present to prove their right to attend and cast a vote in the Meeting.
5. Only those items which are listed in the agenda of the Meeting as stated in the invitation of the Meeting can be discussed in the Meeting by observing the applicable legal provisions.
6. The Attendance Quorum:
  - a. The attendance quorum requirement for first, second, third, fifth, sixth, and seventh Meeting agenda at least  $\frac{1}{2}$  (half) of the total number of shares having legal voting rights issued by the Company or their legal proxy.
  - b. The attendance quorum requirement for fourth Meeting agenda at least  $\frac{2}{3}$  (two per third) of the total number of shares having legal voting rights issued by the Company or their legal proxy.

7. Each share (with no observance to differences in nominal value of shares) shall provide its owner right to cast one vote. In the event a shareholder has more than one share with legal voting right, their vote casted in the Meeting shall represent the entire amount of shares owned by such shareholder, unless determined otherwise by prevailing regulations.
8. Procedure for question and answer process:
  - a. The Chairman of the Meeting will give shareholders or legal proxy of shareholders the opportunity to raise questions and express their opinions. Only questions related to the agenda shall be allowed to be discussed in the Meeting.
  - b. Only valid shareholders and legal proxy of shareholders may raise questions and/or convey opinions.
  - c. There will be only one session for each agenda when shareholders are given the opportunity to raise question or convey their opinions. Valid shareholders and legal proxy of shareholders who want to raise question or convey an opinion are required to fill a form as provided, state their name, number of shares owned or represented by them as well as their question for specific agenda, and handover the form to our officer. Our officer will submit this form to the Chairman of the Meeting.
  - d. For shareholders who has provided proxy through eASY.KSEI system may submit questions related with the Meeting agenda through email [rups@permatbank.co.id](mailto:rups@permatbank.co.id) at the latest 1 (one) working day before the Meeting. For shareholders who has provided proxy manually, may complete the questions form in the Company's website.
  - e. Once the forms are collected, questions and opinions will be answered by the Chairman of the Meeting or another person designated by the Chairman of the Meeting. Once all questions and/or opinions have been responded, the Chairman will continue the Meeting with decision making.

9. Decision making procedures:

- a. All resolutions in the Meeting shall be adopted based on the deliberation to reach consensus.
- b. In the event the consensus is not reached based on the deliberation, then the resolution shall be adopted by voting based on the stipulations on point 10.

10. Voting:

- a. In connection with the first, second, third, fifth, sixth, and seventh Meeting agenda, the Meeting decision is valid based on the affirmative votes of more than  $\frac{1}{2}$  (half) portion of the total number of votes legally cast in the Meeting.
- b. In connection with fourth Meeting agenda, the Meeting decision is valid based on the affirmative votes of more than  $\frac{2}{3}$  (two per third) portion of the total number of votes legally cast in the Meeting.
- c. Voting for person is conducted using unsigned closed letter, unless the Chairman of the Meeting decided otherwise without any objection from 1 (one) or more shareholders who represent at least  $\frac{1}{10}$  (one per tenth) from all shares having legal voting rights issued by the Company, in accordance with the Article 16 paragraph 6 of the Articles of Association of the Company.
- d. Shareholders with legal voting right attended the Meeting but did not cast a vote or cast abstains, shall be deemed to cast the same vote as the votes of the majority.

11. All Meeting participants are required to follow the Meeting until it is finished.

12. If there are shareholders late for the meeting, then the number of shares owned by such shareholders shall not be included in the quorum since it has been reported by the Notary to the Chairman of the Meeting. Furthermore, such shareholders are not allowed to raise questions and their votes shall not be counted.

## V. Closing

1. These Rules can be amended at any time to follow the provisions issued by the Government of the Republic of Indonesia and the Local Government of DKI Jakarta.
2. The Government or the authority may at any time issue a policy to ban the Meeting or prohibition to the shareholders of the Company to physically present in the Meeting before or on the day of the Meeting, which this case is entirely outside the responsibility and authority of the Company.